



CODE OF BEHAVIOR

AT THE IRISH SCHOOL

The Irish School exists to provide an effective education service to all its students.

SCOPE OF POLICY

This policy applies to all of the students of the Irish School and relates to all school activities both during and outside of normal school hours: it applies both on and off the premises and anywhere students are clearly identified as students of the School. It is a system of rules for good behaviour. There will be a full review of the Code of Behaviour every three years. More frequent reviews may take place as required. (This policy commenced during the academic year 2003-2004)

OBJECTIVE

To ensure that teaching and learning can take place without disruption. It is expected that all students will contribute to the School as a learning organisation by maintaining these standards of good behaviour.

Parents and students are to be aware of the standards of behaviour to be observed by each student attending the Irish School so as to maintain “an atmosphere of respect, understanding, and encouragement between all who teach, work and learn in the School.

The principles of natural justice will always apply. The School will have regard for any medical or other reason which may affect a student’s behaviour.


To develop in the student a sense of responsibility through discipline, which involves the development of self-discipline, motivation in work and self-respect. It also aims to help students acquire good work habits to have high (and individually attainable) expectations and sound standards of excellence. To help students to an awareness of their own worth and provide a suitable level of self-esteem. Also to build good relationships between home and the school and to work, with the co-operation of parents, to develop sound standards of behaviour and good manners acceptable to all cultures represented in the school. Most importantly to develop self-respect, sound discipline and good motivation thereby preparing the students for their future lives at home, at leisure, at work and in the community at large as citizens and consumers.

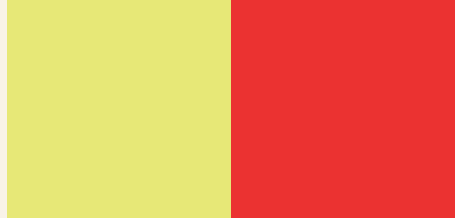
CONTENT OF POLICY

1) ATMOSPHERE OF LEARNING

The School aims to promote and develop a positive educational community. It encourages self-discipline and co-operation in learning so that a positive school atmosphere prevails. All members of the School Community are requested to move quietly around the school in an orderly manner, walking on the right hand side of corridors and stairs, pushing, shoving, running is forbidden.

Care should be exercised when carrying bags and equipment. Students should listen to messages and do as required so as to assist the smooth running of the school in the best interests of all.





1.1) MOBILE PHONES AND OTHER PERSONAL ELECTRONIC EQUIPMENT

1.1.1. All personal electronic equipment including walkmans, mobile phones, iPods, Play Station Personal must not be brought to school unless there is a request by/or the written permission of the teacher.

1.1.2

Mobile phones and other electronic equipment is not to be turned on or used at any time during the school day.

1.1.3

Recording devices must NEVER be used in the School, on any school activities, or after-school activities.

1.1.4

Failure to comply with this will result in the confiscation of the device.

1.1.5

A parent/guardian may subsequently collect the device from the School Office during working hours.

1.1.6

If this is impossible, or at the request of a parents for safety concerns, a student may collect his/her own mobile phone from the office on leaving school, but it must be returned to the Office on arrival to school the following day, to await collection by a parent/guardian.

1.1.7

Students may use the School phone if an urgent phone call needs to be made.

1.1.8

Parents/guardians should make contact with a student during the day by telephoning the school and leaving a message with the secretary.

2) BEHAVIOUR

Students are expected to be kind, courteous, trustworthy and respectful to each other, to all members of the School community and to those with whom they come into contact. Behaviour that is ill-mannered, annoying, dangerous or disruptive cannot be allowed.

See "Code of Conduct" charter

2.1) BULLYING

Each student has the right to remain free from bullying, racism, sexism, harassment and violence. All teachers and school personnel take very seriously any incident of such behaviour, or any report of such behaviour, which may come to their attention.

See "Anti-Bullying Policy" for further clarification.

3) PRIVATE PROPERTY

As yet we have not taken any informed decision on the introduction of an official school uniform, students however are expected to dress in a manner appropriate to school.

3.1

Make-up or body decoration is not acceptable

3.2

Students are expected to be neatly turned out





3.3

Personal decorations and jewellery must be kept to a minimum (i.e. one set of earrings and a watch) only. The school cannot accept responsibility in cases of loss or theft of property.

3.4

Body piercing (except for the ear lobe is not acceptable)

3.5

No tattooing or henna decoration allowed.

3.6

Hair should be regularly washed, neatly combed in a tidy manner and should at all times be tied back securely and safely especially for P.E, science and all practical lessons.

3.7

All students must upon facilities exercise respect for personal hygiene and consideration of others by remembering to flush the toilet after use and to wash his/her hands afterwards.

3.8

A student may be requested to carry a "Report Card" to be completed by his/her teachers if he/she does not comply with these rules.

3.9

All items of personal property must be named.

3.10

Students should not bring large sums of money to school. However it is recognised that occasionally bringing money is unavoidable. In such circumstances the money should be handed over to the teacher or office for safe-keeping.

3.11

For P.E.L Games purses, wallets and watches and any other valuables **MUST** be given to the class teacher for safe-keeping. Personal property must not be left lying around. When not in use private property should be stored away in a desk or with the teacher.

3.12

Above all students must show respect for their own property and that of other people. Vandalism and /theft will not be tolerated.

Any pupil found guilty of stealing will:

- (1) To be directly referred to the Director and to have their parents informed
- (2) May receive suspension and /or expulsion depending on the seriousness of the offence.


See policy on "Commendations and Sanctions for further details

3.1) CARE OF THE SCHOOL ENVIRONMENT

We all expect to work in a pleasant environment, free from litter, graffiti, clutter and damaged property. The whole school community shares a responsibility for maintaining an atmosphere conducive to learning. Food and drink may only be consumed in the classroom only. Students are not allowed to eat or drink on the staircase, in passageways, in the garden or while walking around or playing. Students may not eat and drink during lesson time unless there is a medical reason. All waste to be disposed of properly in the containers provided.

4.1

Chewing Gum - Not allowed at any time



4.2 Tippex or any type of liquid eraser

Not allowed at any time and will be confiscated permanently.

4.3 Litter

Everyone is responsible for clearing up their own litter; in the dining room and elsewhere on the school premises. Students are expected to treat all resources equipment/items with respect and to observe the regulations governing the borrowing of books and of internet use.

4) ATTENDANCE AND PUNCTUALITY

4.1

Students are expected to be present at Form Registration(08.45) and to be on time for all classes.

4.2

Students are expected to stay on the school premises until the end of the school day (2.30), unless formal permission has been given to leave early by the parent/guardian.

4.3

Students arriving late on more than 5 occasions without good reason will either receive an appropriate sanction depending upon the cause and/or a parent will be contacted by a formal letter from the Director requesting an immediate meeting to discuss the issue.

4.4

All students are actively encouraged to stay on after school hours to take part in sports/dance activities. However, all pupils are expected have left the school premises at 3pm unless their parents are in the school for an appointment or on an aspect of school business.

4.5

In the interests of safety and security, students will only be released to a recognised person. If other than the parent (i.e.housekeeper/nanny/driver), the school office must be notified by telephone or via a written note communicated through the message system.If the routine is changed even if only for a single day,the school must be notified and the name of the person supplied.

4.6

Notification of late/absence from school:

Every student must bring a note to explain the reason for anylate/absence on the day following the lateness/absence.

5) OUTINGS AND TOURS

The Code of Behaviour also applies to all outings and to tours

5.1

Before a student is accepted for a tour, his/her previous behaviour may be taken into account.

5.2

Parents/guardians will be notified, in advance, of all tours and both parents and student should sign the appropriate consent form. In this way parents,students and teachers enter into a partnership promoting good and appropriate behaviour at all times.



6) COMMENDATIONS AND SANCTIONS

The Irish School endeavours to promote co-operation amongst students and teachers; and acknowledges behaviour by students.

6.1

Each Class will have a report book which is carefully monitored by the teacher. In it Good Reports are given to those students who, in the opinion of the teachers recommendation. Students who get three Good Reports in one term will receive a Letter of Commendation.

6.2

If a student is in breach of one of the norms of behaviour as described in this Code of Behaviour, he/she will be taken aside by the teacher and will be asked to explain (orally) the rule he/she has breached, to describe what effect this breach has had both upon him/herself, and on members of the school community, and how he/she could act differently in the future to avoid being in-breach of the statutory rule. This is done to develop the student's sensitivity and consideration for others and to assist him/her in upholding acceptable norms of behavior in future.

6.2.1

Only after this is a sanction given.

6.3

Bad Reports may be given to students who breach the norms of behaviour expected. A student who receives three Bad Reports in one half term will result in suspension from school for three days.

6.4

In the case of serious violation of the Code of Behaviour the student may be referred directly to the Director, who may impose suspension and /or expulsion.

6.5

Internal suspension will be imposed where a student prevents her class from being taught due to disruptive behaviour. Internal suspension for a specified period may be imposed by the Assistant or Director.

Implementation Compliance:

1. All members of the School will monitor the implementation of the Code of Behaviour.
2. The full co-operation of parents/guardians is expected in the event of being contacted by the School on a disciplinary matter
3. Parents/guardians must encourage their son/daughter to uphold these standards of behaviour.
4. Each student is expected to do his/her best to observe these standards of behaviour.

Success and evaluation:

Teaching and learning proceed unhindered by unacceptable behaviour
Letters of Commendation outnumber the letters notifying Detention
There is a decline in the number of students attending Detention

